

RIVERMEAD

150 RiverMead Road ■ Peterborough, NH 03458 ■ 603.924.0033 ■ www.rivermead.org

Name: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Phone No: _____ Social Security No: _____

Position Desired: _____ Referred By: _____

Can you work any shift? Yes No

Can you work weekends and holidays? Yes No

Shift Preference: 7am - 3pm 3pm - 11pm
 11pm - 7am Other: _____

Type of employment desired: Full-Time Part-Time Other: _____

Date you can start: _____

Are you legally eligible for employment in the U.S.? Yes No

Documents that establish your eligibility for employment under US immigration laws will be required upon employment.

Are you younger than 16? Yes No

Employees younger than 16 must present a work certificate issued by the school district where the employee lives.

Have you applied here before? Yes No

If yes, give date: _____

Have you ever been convicted of a crime? Yes No

If yes, please explain: _____

An affirmative answer will not necessarily result in denial of employment.

EDUCATION

	Name and Location of School	Degree/Diploma	Course of Study
Grade School			
High School			
College			
Other			

PROFESSIONAL LICENSE(S) AND REGISTRATION(S)

Please list all professional licenses or registrations and the license or registration number. _____

SKILLS AND QUALIFICATIONS: Summarize any special training, skills, certificates and/or characteristics. _____

RiverMead is an Equal Opportunity Employer. All applicants are welcome and will be considered without regard to race, color, religion, sex, national origin, age, veteran status, physical/mental disability, marital status, sexual orientation or genetic information or any other characteristic protected by law.

EMPLOYMENT HISTORY. Please list your last three employers, beginning with the most recent. Please give complete and accurate information. If you have never been employed, please skip this section and complete the reference section below.

Company Name:	Telephone No:
Address:	Dates Employed:
Job Title:	Final Rate of Pay:
Reason for Leaving:	May we contact for references? <input type="checkbox"/> Yes <input type="checkbox"/> No
Supervisor's Name and Title:	
Company Name:	Telephone No.:
Address:	Dates Employed:
Job Title:	Final Rate of Pay:
Reason for Leaving:	May we contact for references: <input type="checkbox"/> Yes <input type="checkbox"/> No
Supervisor's Name and Title:	
Company Name:	Telephone No.:
Address:	Dates Employed:
Job Title:	Final Rate of Pay:
Reason for Leaving:	May we contact for references: <input type="checkbox"/> Yes <input type="checkbox"/> No
Supervisor's Name and Title:	

REFERENCES. Please list three business/work references who are not related to you. If you have never worked, please list three school or personal references who are not related to you.

Name	Email Address	Telephone Number	Relationship To You

Read Carefully: I certify that the facts set forth in this employment application are true and complete to the best of my knowledge. I understand that any misstatement or omission of fact shall be cause for dismissal. Employment with RiverMead is contingent upon the successful completion of a criminal background check, reference verification, pre-employment urine drug test and physical examination and TB screening. RiverMead has my permission to obtain information from my past and I understand that if I am employed by RiverMead, my employment will be on an at-will basis such that my employment and compensation may be terminated with or without cause or notice at any time, at the option of either myself or RiverMead. Neither this application nor any other RiverMead personnel forms shall constitute an employment contract.

SIGNATURE OF APPLICANT

DATE



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REFERENCE RELEASE AGREEMENT

I, _____, hereby agree that in connection with my application for employment with RiverMead that references and/or other pertinent information may be required to be obtained. I hereby give RiverMead permission to investigate all references and to obtain any other relevant information about me deemed necessary by RiverMead in order to fully evaluate my application. I understand that the Human Resources Manager or designee may contact, either verbally or in writing, any and/or all of the references indicated on my application. I hereby release RiverMead and its representatives from any liability in seeking such information and all other persons, corporations or organizations for furnishing such information.

SIGNATURE OF APPLICANT

DATE

REQUESTED REFERENCE INFORMATION

Type of Reference: _____ Verbal _____ Written

Name of Reference: _____

Dates Employed _____ Position Held _____

Reason for Leaving _____

Final Rate of Pay _____

If this is a personal reference, how long have you known the applicant?

Job Responsibilities:

Dependability:

Cooperation/Ability To Work With Others:

Ability To Work Independently:

Attendance:

Overall Job/School Performance

Initiative:

Would you rehire this person? _____ If not, please explain:

Additional Comments:

Signature (if written reference)

Date